



Kings Bay Submarine Officers' Spouses' Charitable Association 2026 COMMUNITY GRANT APPLICATION

DATE OF APPLICATION:

CONTACT INFORMATION

Legal name of organization:		
Street address:		
City:	State:	Zip code:
Telephone:	Fax:	Website:

Name of contact person:	Title:
Telephone number:	E-mail address:

Has your organization applied for or received a grant from the Kings Bay Submarine Officers' Spouses' Charitable Association (see note) before? Yes; indicate most recent year: _____ No

Is your organization tax-exempt under the 501(c)(3) provision of the United States Internal Revenue Code?

Yes; year incorporated: _____ No

Tax Identification Number:

ORGANIZATION INFORMATION

Number of Full-Time Employees: _____ **Part-Time Employees:** _____ **Volunteers:** _____

Number of people serving on the Board of Directors: _____



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Briefly describe your organization's purpose and detail the services they provide (100 words or less):

What is your organization's mission statement?

What geographic area does your organization serve?

What is the number of persons served annually by your organization?

PROJECT INFORMATION

Describe the specific goals of the project:

Is this a new program? Yes No

Outline the problems and needs the project will address:

Describe the target population the project will benefit:

List those people from your organization who will be responsible for managing the project and measuring its success:

Please list the project's projected expenses and anticipated revenue (if any):

Please list other sources of committed financial support for this project:

Please list any outstanding requests for funding for this project, including organization names and amounts requested:



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BUDGET AND FINANCIAL INFORMATION

Grant amount requested:

Period of time in which funds will be spent: From _____ to _____

Your organization's annual operating budget: _____ **Project's budget:** _____

Your organization's fiscal year runs from _____ **to** _____

PROJECT COMPLETION

If your organization is awarded a grant a report will be sent to you for completion to update the Kings Bay Submarine Officers' Spouses' Charitable Association on the status of the project.

APPLICATION AUTHORIZATION AND ASSURANCES

By signing, I hereby attest that:

- I am an authorized representative of the applicant organization indicated on page 1
- My organization is recognized by the Internal Revenue Service as a 501(c)(3) tax-exempt organization
- The Board of Directors or other applicable governing body has authorized the filing of this request
- The information contained in this application is true and correct to the best of my knowledge

Name:	Signature:
Title:	Date:



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**All completed applications should be e-mailed to kbsosagrants@gmail.com by April 30th.
Awardees will be mailed their check on or before May 15th.**

SUPPORTING MATERIALS

Please attach copies of the following documents:

- Current 501(c)(3) Internal Revenue Service letter
- Organization's current operating budget with revenue and expenses

Note: Funds for the grants are provided by our Silver and Gold retired and active duty members and their spouses, representatives of the Kings Bay Submarine Base, and generous members of our local community.